

To Grants Committee Meeting

March 12, 2025

MINUTES

Members Present:

Stephen Reeb, Chairman
Susan Gruberman, Asst. Chairman
Scott Greenwald
Courtney Moore
Ken Sharkey
Matt Smallheer

Members Excused:

Richie Meile

Staff Present:

Rick Stubblefield, Executive Director
Becky Rose, Executive Assistant

Others Present:

May Brown

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Chairman Steve Reeb called the meeting to order at 5:30 p.m. in the St. Clair County Annex Conference Room, 2nd Floor.

Attendees rose and recited the Pledge of Allegiance.

Chairman Reeb took roll call.

Chairman Reeb asked if there were comments from the public on the agenda. There were none.

Upon a motion by Mr. Smallheer and a second by Mr. Moore, the minutes from the February 12, 2025 Grants Committee meeting were approved unanimously.

Upon a motion by Mr. Sharkey, and a second by Mr. Greenwald, the letter from the Grants Committee Chairman to the County Board Chairman transmitting the payroll and expense claims for the month of February, 2025 was approved unanimously.

Upon a motion by Ms. Gruberman, and a second by Mr. Moore, the Check Register Summaries for the pay periods in February, 2025 were approved unanimously and placed on file.

There were no questions concerning the Community Services Group and the reports were placed on file.

There were no questions concerning the Community Development Group and the report was placed on file.

There were no questions concerning the Workforce Development Group and the report was placed on file.

Upon a motion by Mr. Greenwald, and a second by Mr. Sharkey, the Community Services, Community Development, and Workforce Development Group reports were approved unanimously and placed on file.

Resolutions

- A. Chairman Steve Reeb presented a resolution proclaiming the month of April 2025 as "Fair Housing Month" in St. Clair County. Mr. Smallheer offered a motion to approve and Mr. Moore seconded the motion.

Chairman Reeb called for a vote to approve; the motion was approved unanimously.

- B. Chairman Steve Reeb presented a resolution proclaiming April 21st through April 25th, 2025 as "St. Clair County Community Development Week". Mr. Moore offered a motion to approve and Mr. Greenwald seconded the motion.

Chairman Reeb called for a vote to approve; the motion was approved unanimously.

Old Business

None.

New Business

- A. Director's Report

Mr. Rick Stubblefield stated that Weatherization has 26 jobs completed. 5 additional jobs will be awarded to 2 new vendors.

Mr. Stubblefield stated that Community Service Block Grant's new program year started in January. CSBG offers assistance for rent, water, sewer, mortgage, dental and prescriptions.

Mr. Stubblefield stated that LIHEAP has entered over 4,000 applications into the system, with a benefit rate of 89%. Mr. Reeb asked when the program will close. Mr. Stubblefield responded that it would close in August or when funding runs out. Applications are beginning to increase as disconnect notices are being sent out. Applications take approximately 30-day processing time.

Mr. Stubblefield stated that Community Development Block Grants 5-year plan is under review and the CAPER has been approved. The Disaster Recovery for 2022 letters will be mailed out this week. Environmental reviews are complete for PY'24 Public Facility projects.

Mr. Stubblefield stated that the PY'24 awards from HUD are expected soon.

Mr. Stubblefield stated that Workforce Development Youth request for proposal are due Thursday. Staff will be attending funding and reauthorization meetings in D.C.

Mr. Stubblefield stated that preparation has begun for monitoring visits. Outside auditors will be on-site the first week of June and Workforce monitoring will begin the second week of June.

Mr. Sharkey made a motion to approve the Director's report and Mr. Greenwald seconded the motion. The motion passed unanimously.

Other Comments

None.